

HOURS OF OPERATION

EXHIBITION HOURS

The Moscone Center	Exhibition Halls DE
Saturday, 22 January	12:00 pm - 6:00 pm
Sunday, 23 January	10:00 am - 4:00 pm

REGISTRATION HOURS **Exhibitor Registration is located in North and South Upper Lobbies**

Friday, 21 January	4:00 pm – 7:00 pm (<u>North Lobby only on Friday</u>)
Saturday, 22 January	7:15 am - 5:00 pm
Sunday, 23 January	7:30 am - 5:00 pm

EXHIBIT SET-UP HOURS

Friday, 21 January	11:00 am - 5:00 pm (Islands ONLY)
Friday, 21 January	1:00 pm - 5:00 pm* (All exhibitors)
Saturday, 22 January	7:30 am – 11:30am (All exhibits must be set by 11:30 am)

*May stay after hours if needed – No in & out access allowed after 8:00 pm.

Note: Freeman recommends you ship your materials to the Freeman Advance Warehouse for fastest delivery. Long wait times may occur for direct shipment delivery. Refer to the Set-up times

for your booth set-up. Materials delivered to the Freeman Advanced Warehouse will not be subject to overtime charges.

EXHIBIT TEAR-DOWN HOURS * **"See Freeman Quick Facts" for Additional Information**

Sunday, 23 January 4:00 pm - 8:00 pm

Packing up prior to 4:00 pm on Sunday, 23 January is not allowed. This policy will be strictly enforced.

Exhibitors dismantling or packing exhibits prior to the official closing time of 4:00 pm will forfeit 50% of earned priority points!

RELOCATING TO PHOTONICS WEST

- Pack up/secure items, visit the Service Desk for your outbound material handling forms
- Freeman will relocate packed booth items to your Photonics West booth
- Starting at 8:00 am Monday, 24 January you may begin setting up your PW booth

EXHIBITOR SERVICE DESK HOURS

Open during set-up, tear-down and exhibition hours.