



# SPIE

## Invitation Letter Request Form For SPIE Conference

**Please complete one form per person**

Return by email, fax, or mail:  
Email: [InvitationLetters@SPIE.org](mailto:InvitationLetters@SPIE.org)  
Fax Number: +1 360 647 1445  
Mail to: SPIE Conference Programs & Proceedings Dept  
PO Box 10, Bellingham, WA 98227 USA

1. Today's Date:

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2. SPIE Conference Title:

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3. Conference Dates:

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4. Conference Location:

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5. SPIE Paper Number(s):

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6. SPIE Paper Title(s):

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7. Date of Birth (Example, 2 March 1965):

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8. Passport Number:

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9. Gender:  Male  Female

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10. Nationality:

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11. Email Address:

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12. Full Name (the spelling of your name on the Invitation letter must match the spelling of your name on your Passport)

Prefix (Dr., Prof., Mr., Mrs., Ms.): \_\_\_\_\_

First (Given) Name: \_\_\_\_\_

Middle Initial: \_\_\_\_\_

LAST (FAMILY) Name: \_\_\_\_\_

Check box if spelling of name is different than that used in papers/publications submitted for this conference

13. Mailing Address where Invitation Letter should be sent:

Select Type:  Home Address (recommended)  Business Address

Business or University Name (leave blank for home address): \_\_\_\_\_

Department and/or Office Number (leave blank for home address): \_\_\_\_\_

Street Address (Number, Street, Apartment/Unit): \_\_\_\_\_

City: \_\_\_\_\_

State/Province: \_\_\_\_\_

Postal Code: \_\_\_\_\_

Country: \_\_\_\_\_

14. Phone Number:

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15. Fax Number:

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16. Additional Information:

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Email: [InvitationLetters@SPIE.org](mailto:InvitationLetters@SPIE.org) • Fax: +1 360 647 1445 • or Mail: SPIE CPP Dept, PO Box 10, Bellingham, WA 98227 USA

All letters of invitation will be sent by first class mail and by email (as a PDF attachment)

SPIE is not able to contact Embassies or Consulates in support of an individual attempting to gain entry to attend an SPIE meeting